



August 21, 2013

Harrell Kirstein
New Hampshire Democratic Party
105 North State Street
Concord, NH 03301

Dear Mr. Kirstein:

I am responding to your Right-to-Know request in which you asked for copies of:

“All documents and correspondences, both electronic and print, from the past 90 days, relating to following:

The hiring process for the New Hampshire Local Government Center's Executive Director. Including but not limited to any public or private listings or advertising of the listings, the dates of those listing, and any internal or external communication related to the hiring process.

Any internal discussion or communication related the duties and/or recruitment of Executive Director of the New Hampshire Local Government Center. Including but not limited to their role as a lobbyist with the State of New Hampshire, their expected weekly hourly commitment, desired qualifications, and involvement with any subsidiaries of the LGC.

Any communication, correspondence or other documents from Peter Bragdon or other individuals seeking information about the Executive Director position with the New Hampshire Local Government Center.

Any information supplied by Peter Bragdon relating to his qualifications for the position.

Any communication between the LGC and the Senate on relating to the legislative study committee appointed to review potential changes to the state law that regulates the LGC.”

While the Right-to-Know law does not require a public body to create records in response to a request, in the interest of full transparency, I would like to take the opportunity to first describe the hiring process for the Executive Director to replace me after my term as Local Government Center's (LGC) Interim Executive Director was finished. Note that while I served as Interim Executive Director of LGC, and provided executive director services to the two risk pools, HealthTrust and Property-Liability Trust, and the Real Estate entity that owns the office building, I did not serve as interim executive director to the New Hampshire Municipal Association (NHMA). Judy Silva served in that capacity and continues to do so even after the hiring of Peter Bragdon.

To plan for the hiring process of an Executive Director to succeed me, I met with the chairs of the separate boards that govern the separate components of the organization, LGC; LGC HealthTrust, LLC (HealthTrust); LGC Property-Liability-Trust, LLC (PLT); NHMA, LLC; and LGC Real Estate, Inc. The Chairs expressed concerns that as a result of the ongoing legal battles facing the organization, it would be difficult to recruit and hire a high quality permanent Executive Director through the typical job posting/national search route. The Chairs were committed that once the organizations resolve the pending legal issues they could then be in a better position to do a full nationwide search. Thus, LGC did not post a public job announcement at this juncture.

Instead, the Chairs brainstormed about 5 individuals that they asked me to reach out to and explore their interest in serving as my replacement. The discussion with the Board Chairs centered on finding someone with the leadership skills and business acumen who could help resolve the pending litigation. If after I contacted an individual to ascertain his or her interest in the position and he or she decided to apply, the candidate met with me and the chairs of the various boards. The plan was for the board chairs to individually recommend a candidate to their respective boards. The Board Chairs gathered with me to discuss identifying possible successors and to consider interested candidates on the following dates: July 2, 2013; July 12, 2013; July 25, 2013; and August 9, 2013. The Board chairs met with Peter Bragdon to discuss his interest in the position on July 25th and again on August 9th.

When the Chairs of the Boards met with potential candidates they discussed the difficulty in resolving the pending appeal to the Supreme Court. They also discussed the job expectations. The Chairs were not looking for a lobbyist to serve as Executive Director. Lobbyist activities were not considered an integral part of the Executive Director functions nor was lobbying activities a topic of conversation with the candidates. Candidates were told that they would have no supervisory role over or responsibilities to the New Hampshire Municipal Association as that organization decided to have a separate Executive Director. It was explained that the new LGC Executive Director would provide executive director services to HealthTrust and PLT, but that PLT may want to have its own separate executive director at some point in the future. This is all set out expressly in Peter Bragdon's contract, which is also attached.

What is not attached are records pertaining to internal personnel practices. These are exempt from disclosure under the Right-to-Know Law pursuant to RSA 91-A:5, IV. Additionally personnel and other files, whose disclosure would constitute invasion of privacy, are similarly

exempt under that provision. Thus, internal communications and documents related to the hiring practices are not available for disclosure under the law. Neither are external communications with individuals who were contacted to consider the position or who were not chosen for the position as that would constitute personnel and other files, the disclosure of which would constitute an invasion of their privacy. Communications between the LGC Counsel and LGC personnel are also exempt from disclosure as they are attorney-client privileged communications.

However, while the above referenced exemptions may apply to Peter Bragdon, out of an interest in transparency he has requested that we release all communication, correspondence or other documents from Peter Bragdon relative to the hiring process, including the resume he provided. Thus, those are attached but his private phone numbers and personal email address have been redacted.

Finally, there are no documents responsive to your request for communication between the LGC and the Senate relating to the legislative study committee appointed to review potential changes to the state law that regulates the LGC. I am unaware of any discussions between LGC and Senator Bragdon or anyone in the Senate relating to the legislative study committee appointed to review potential changes to the state law that regulates public risk pools.

I hope you find my response informative and thorough.

Sincerely,

A handwritten signature in black ink, appearing to read "George Bald". The signature is stylized with a large initial "G" and a prominent "B".

George Bald
Interim Executive Director, Emeritus

Enclosure

George Bald

From: George Bald
Sent: Thursday, July 11, 2013 1:08 PM
To: 'Peter bragdon'
Subject: RE: Resume

Peter:

Excellent. I will give the Board chairs a verbal description and then when you refine it to the point you like, then I can pass it on.

I am glad that you are giving this some consideration. The next 6 months will determine the direction for years to come, so to have a steady, thoughtful hand, by someone who also understands all the political ramifications, would be a real plus for the LGC members and the State.

Let me know if there is anything you need from me.

George

-----Original Message-----

From: Peter bragdon [mailto:PeterBragdon[REDACTED].net]
Sent: Thursday, July 11, 2013 12:46 PM
To: George Bald
Subject: Resume

George - It was a pleasure talking with you earlier today... quite an unexpected turn the conversation took.

Since I'll need to catch a plane later on this afternoon, I'll send you this quick email now. Hopefully I get a chance to expound upon it later in the day, but if I don't then at least you have something to go on.

I've attached what amounts to a draft of a resume I'm putting together.

I can tell you it has been many years since I needed a resume. I think when I was teaching some high school math courses at Milford Christian Academy about ten years ago they wanted something to put in my file to show to their accreditation people.

I would probably describe this draft of the resume as the "kitchen sink" version, in that it includes basically everything I've been involved with in my adult life - everything but the kitchen sink, as the saying goes. My next level of revision would have probably been to carve out some of the more minor items to allow more focus on the more significant items, like my leadership positions in the Senate and my success with ACHIEVE! Technology. But at least I have something to send you.

If I get a chance I'll send you some more info later today. Otherwise, by the time I wake up on the West Coast you would have had your meeting. Please feel free to follow up with me with any questions or comments. You obviously have my email. My cell phone is [REDACTED].

Thanks,

Peter

Peter Bragdon

A proven, results-oriented leader with strong management, organizational and people skills, looking to use those skills to help organizations succeed.

Experience

NH State Senate - Concord, NH

Senate President (2011 – present)

- Oversee NH Senate (24 senators, 29 employees, \$ 2.5 million budget) and share oversight, with House speaker, of joint legislative functions (74 employees, \$ 9.5 million budget). Reduced budget by 15% in 2011, while increasing services.
- Lead majority caucus and staff to develop policy agenda and strategy. Build consensus around policy areas and stress teamwork to achieve victory. Successfully implemented policy agenda in 2011, 2012 and 2013.

Senate Minority Leader (2009-2010)

- Led minority caucus and staff to develop policy agenda and strategy. Successfully implemented policy agenda in 2009 and 2010 to highlight bad fiscal policies of majority, which led the way to election victories in 2010.

State Senator (2005-present)

- Committee assignments have included: Commerce, Education; Energy and Economic Development, Finance; Health and Human Services and Internal Affairs.

Milford Observer - Milford, NH

Owner / Publisher (2007-2009)

- Start-up local bi-weekly newspaper project. Wrote stories, built advertising base, designed issues. Brought the enterprise to profitability by 2008, at a time when very few newspapers showed a profit.

Comp-Sigma, Ltd - Concord, NH

Operations Manager (2005-2007)

- Responsible for overall management of a workers' compensation third party administrator (TPA) and related consulting, loss control, finance, marketing and sales operations.

ACHIEVE! Technology - Amherst, NH

President (1988-1996)

- Managed all operations of software company whose products helped companies comply with environmental / safety regulations. Led company to national honors as one of the country's fastest growing companies (the "Inc. 500" Awards).

Director of Software Development (1985-1988)

- Responsible for all software specification and design; managed customer support and product documentation. Numerous industry awards for innovative products.

Education

UMass Lowell – Lowell, MA

B.S. Computer Science, Math Minor (1985)

- Honors program, graduate courses in math and computer science.

Community Service

Milford School Board - Milford, NH

Member (1997-Present)

- 12-time chair. Recognized for ability to bring people with diverse views together to solve problems. Brought district's test scores from below state average to above, while reducing costs from above state average to below. Oversaw renovation of district schools and the construction of the first new elementary school in more than 50 years.

NH Legislature - Concord, NH

State Representative (2001-2002)

- Clerk for Election Law Committee

Milford Christian Academy - Milford, NH

Instructor (1999-2002)

- Taught advanced high school mathematics courses

First Baptist Church - Milford, NH

Various Positions (1980s and 1990s)

- Church Administrator; Worship Team Leader; Finance Chair; Education Chair; Missions Chair; Teacher

George Bald

From: George Bald
Sent: Friday, July 12, 2013 2:42 PM
To: 'Peter bragdon'
Subject: RE: Resume

Peter:

Had a good meeting with the Board Chairs. Here are a few of the comments. They were appreciative that you were interested in the position. (they saw this as a positive that a person of your responsibilities would consider us)

They believe you have the necessary skills.

They did raise a few issues. One, they are looking for someone for 12 to 18 months. They wonder if that works for you?

There was also concern that you might be criticized that there would be conflicts of interest, i.e. NHMA does advocacy before the legislature. Also, the State is in litigation with us....something I didn't think of.

All five members couldn't make it, so they are meeting again on Wednesday to discuss further. Perhaps we can talk on Monday or Tuesday. I'll call your cell.

Thanks

George

-----Original Message-----

From: Peter bragdon [mailto:PeterBragdon[REDACTED].net]
Sent: Thursday, July 11, 2013 3:25 PM
To: George Bald
Subject: Re: Resume

George -

Okay, I've managed to find a few spare minutes at MHT.

With the NH Legislature being a true volunteer legislature I do feel the need, from time to time, to actually do something that produces an income. So once the session ended this year I started working on my resume, hoping I would be able to find a project that was challenging but also something with a positive impact. I was just this week starting to jot down names of people to contact who might know of something suitable. Your timing was impeccable!

I think what I'd like to do is talk with you after your Friday board meeting in order to get your impression of the board's response. If this looks like something that we would like to then pursue further I'll get you a resume PDF that you can distribute and then we can talk further.

As noted above, I was hoping to be able to find a project that was challenging and with a positive impact. Helping out the LGC at the present time certainly meets that criteria! I think there may be some flexibility I would need to have in order to meet some minimal Senate obligations through the end of the year, but not a lot; the legislature is pretty much in idle mode right now. Once the new year starts, I will still have pretty good availability, as I've spent the last three

years making sure I know what needs to happen in the Senate and making sure the people are in place to take care of that without me having to be around all the time. (I'm sure my staff would welcome my absence!)

If you want to give me a call after the meeting, I'll be in a rather unexciting seminar from 8:30 to 10:30 AM, Seattle time (11:30 to 1:30 NH time) and would not feel imposed upon if I had to step out of the seminar for a bit. There is a relatively important seminar starting at 2:00 NH time, however, that I probably need to be a part of. I'll be free again about 3:30 NH time for a half-hour or so, and then will be tied up the rest of the day. If we can't connect on Friday then we'll try again on Monday. - and then again there is always email.

I look forward to hearing your impressions. I'm sure I gave you my cell phone # before, but here it is again: [REDACTED] - [REDACTED]

Thanks,

Peter

On 7/11/2013 1:07 PM, George Bald wrote:

> Peter:

>

> Excellent. I will give the Board chairs a verbal description and then when you refine it to the point you like, then I can pass it on.

>

> I am glad that you are giving this some consideration. The next 6 months will determine the direction for years to come, so to have a steady, thoughtful hand, by someone who also understands all the political ramifications, would be a real plus for the LGC members and the State.

>

> Let me know if there is anything you need from me.

>

> George

>

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> Sent: Thursday, July 11, 2013 12:46 PM

> To: George Bald

> Subject: Resume

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> version, in that it includes basically everything I've been involved with in my adult life - everything but the kitchen sink, as the saying goes. My next level of revision would have probably been to carve out some of the more minor items to

allow more focus on the more significant items, like my leadership positions in the Senate and my success with ACHIEVE! Technology. But at least I have something to send you.

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> If I get a chance I'll send you some more info later today. Otherwise, by the time I wake up on the West Coast you would have had your meeting. Please feel free to follow up with me with any questions or comments. You obviously have my email. My cell phone is [REDACTED].

>

> Thanks,

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> Peter

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George Bald

From: George Bald
Sent: Tuesday, July 16, 2013 4:13 PM
To: 'Peter bragdon'
Subject: RE: Tuesday Follow Up

Senator:

Thanks for your note. I have a lot of respect for Sen. Forrester so that is nice to hear.

I will get back to you as soon as I can get a date set to meet.

Thank you.

George

-----Original Message-----

From: Peter bragdon [mailto:PeterBragdon[REDACTED].net]
Sent: Tuesday, July 16, 2013 4:10 PM
To: George Bald
Subject: Tuesday Follow Up

George -

I spoke with Jay Flanders specifically about LGC and me, rather than just the hypothetical. Jay's opinion matched mine, that the issues of lawsuits and advocacy do not have much traction as long as there is disclosure and/or proper recusal if a particular vote creates a financial conflict. As I noted in our earlier conversation, the NH legislature is made up entirely of volunteers, many of which have other jobs or interests. Sometimes those other jobs and interests overlap with legislative duties and there are ways to deal with that.

Also, with respect to the time frame. I would say that even 18 months is not out of the question, if that's what the need is. I imagine that the board would be looking for a permanent director and it's possible one could be found by the end of 12 months. But if more time was needed then we can arrange that.

Finally, I happened to be on the phone with Sen. Forrester a few minutes ago, and given her background as a former town administrator, as well as having worked with people like Don Jutton at Municipal Resources, Inc., I thought I'd mention the conversation you and I had. Her reaction could not have been more positive to the idea.

Peter

George Bald

From: George Bald
Sent: Thursday, July 18, 2013 8:38 AM
To: 'Peter bragdon'
Subject: RE: Meeting

Senator:

I am awaiting one more member, but the consensus is Thursday (July 25th) evening at 5:00 PM or 6:00 PM (I'll confirm the exact time) Would this work?

George

From: Peter bragdon [[mailto:PeterBragdon\[REDACTED\].net](mailto:PeterBragdon[REDACTED].net)]
Sent: Wednesday, July 17, 2013 8:05 PM
To: George Bald
Subject: Re: Meeting

Thanks, George. Fyi, the only bad day/time for me seems to be next Tuesday, though I could make something happen that day if I absolutely had to; I have a meeting in Nashua from 1:00 to 2:00 that cannot be moved, however. Other than that, I am pretty open. Peter

On 7/17/2013 3:05 PM, George Bald wrote:

Peter:

I spoke to the Board Chairs and they would like to meet with you. They will email me date/times that work. I will let you know as soon as I have a consensus.

Just wanted to let you know.

George Bald

George Bald

From: George Bald
Sent: Thursday, July 18, 2013 2:44 PM
To: 'Peter bragdon'
Subject: RE: Meeting

Senator:

It looks like 6:00 PM on Thursday, July 25th. Come to the front door at the Local Government Center, 25 Triangle Park Drive. I'll keep an eye out for you. There won't be many people here.

Any questions or anything you need, feel free to call. [REDACTED]

Thanks

George

From: Peter bragdon [mailto:PeterBragdon[REDACTED].net]
Sent: Thursday, July 18, 2013 2:40 PM
To: George Bald
Subject: Re: Meeting

Yup. My schedule is wide open. PB

On 7/18/2013 8:37 AM, George Bald wrote:

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Just wanted to let you know.

George Bald

George Bald

From: George Bald
Sent: Monday, July 22, 2013 10:48 AM
To: 'Peter bragdon'
Subject: RE: Meeting

Peter It will be just 5 and myself. The Board Chairs are as follows:

Karen Liot Hill, Chair, LGC Real Estate
City Council Member, Lebanon

Tom Enright, Chair, LGC
School Board, Hollis Brookline

Dennis Pavlicek, Chair, Property Liability Trust
Town Administrator, Newbury

Steve Fournier, Chair NHMA
Town Administrator, Newmarket

Peter Curro, Chair, Health Trust
Business Administrator, Londonderry Schools

Let me know if you need anything else.

See you Thursday at 6:00 PM

George

From: Peter bragdon [[mailto:PeterBragdon\[REDACTED\].net](mailto:PeterBragdon[REDACTED].net)]
Sent: Monday, July 22, 2013 12:25 AM
To: George Bald
Subject: Re: Meeting

To help me prepare, who will be present for this meeting? I think it's just the 5 LGC Directors and you, but if I'm mistaken then it would be good to know that in advance. Thanks

On 7/18/2013 2:44 PM, George Bald wrote:

Senator:

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Any questions or anything you need, feel free to call. [REDACTED]

Thanks

George

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Yup. My schedule is wide open. PB

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George

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Just wanted to let you know.

George Bald

George Bald

From: George Bald
Sent: Thursday, August 08, 2013 8:36 AM
To: Peter bragdon (PeterBragdon[REDACTED].net)
Subject: Available for a call today? (Thursday)

George Bald

From: George Bald
Sent: Thursday, August 08, 2013 12:21 PM
To: 'Peter Bragdon'
Subject: RE: Available for a call today? (Thursday)

Peter:

Sorry, I was with the Health Trust Board all morning. Any chance for a call between 1:00 PM and 2:00 PM??

George

From: Peter Bragdon [[mailto:PeterBragdon\[REDACTED\].net](mailto:PeterBragdon[REDACTED].net)]
Sent: Thursday, August 08, 2013 8:53 AM
To: George Bald
Subject: Re: Available for a call today? (Thursday)

I'm tied up until around 10:30. Want me to call you then?

Sent by 4G carrier pigeon

George Bald <gbald@healthtrustnh.org> wrote:

George Bald

From: George Bald
Sent: Friday, August 09, 2013 7:29 AM
To: 'Peter bragdon'
Subject: RE: Friday

Peter:

I think they want to discuss the job and where we are with negotiations. I believe they are close to a decision.

George

-----Original Message-----

From: Peter bragdon [[mailto:PeterBragdon\[REDACTED\].net](mailto:PeterBragdon[REDACTED].net)]
Sent: Friday, August 09, 2013 1:19 AM
To: George Bald
Subject: Friday

Hi George - Are you able to drop any hints about the board members' questions for Friday? I'm guessing they revolve around the same issues as before - potential conflicts or perceived conflicts - but if you have any specific things that might help me prepare my mind then that would be great. And if you're not in a position to do so, I certainly understand.

Thanks,

Peter

George Bald

From: George Bald
Sent: Monday, August 12, 2013 2:40 PM
To: Peter bragdon (PeterBragdon[REDACTED].net)
Subject: FW: Final Draft Documents
Attachments: DRAFT Day-of plan New ED 8.13.2013.docx; Press release on leadership change 8.13.2013.docx; Q and A New ED 8.13.2013.doc.docx

Peter:

Here is a plan for tomorrow, the press release and some possible Q&A answers.

I have an outside meeting at 3:00 PM, should be back by 4:00 PM. If you have any questions, please call Barbara or Wendy Parker (numbers below).

George

From: Wendy Parker
Sent: Monday, August 12, 2013 2:35 PM
To: George Bald
Subject: Final Draft Documents

George – Here are the final draft documents for your review and to share with the new ED. Please also let me know if you would like to keep the quote from Tom or if you would like to break it into two with one quote from Dennis and one from Peter Curro. Thank you, Wendy

Wendy Lee Parker
Deputy Director for Risk Pool Operations
PO Box 617
Concord, NH 03302

Phone: 603.226.2861 Ext. 3366
800.527.5001 Ext. 3366
Fax: 603.226.2988
Email: wparker@healthtrustnh.org
HealthTrust website: www.healthtrustnh.org

The mission of HealthTrust is to provide high quality, cost-effective employee benefit products and services for public employers and employees in New Hampshire in order to reduce costs through pooling strategies with a commitment to education, health promotion and disease prevention. Local Government Center provides administrative services to HealthTrust, through its employees.

HealthTrust endeavors to protect the privacy of the enrollee and their beneficiaries' healthcare information. This message is intended only for the use of the addressee and may contain private health care information that is protected by state and federal law, including without limitation the Health Insurance Portability and Accountability Act of 1996. If you are not the intended recipient, you are hereby notified that any dissemination of this communication is strictly prohibited. If you have received this communication in error, please erase or destroy all copies of the message and its attachments and notify the sender immediately. Thank you.

FOR IMMEDIATE RELEASE

August 13, 2013

CONTACT:

Barbara Olson
603/226-2861 X1300 or
bolson@healthtrustnh.org

Local Government Center, HealthTrust and Property-Liability Trust Announces

Leadership Change:

George Bald leaving, Senator Peter Bragdon in as Executive Director

Concord, NH – Today, the Boards of the Local Government Center (LGC), HealthTrust, and Property-Liability Trust (PLT) will vote in a change of leadership for the organizations. Senate President Peter Bragdon, New Hampshire State Senator from Milford will join the LGC as its new Executive Director. George Bald has completed his six month post as interim Executive Director and will return to Cate Street Capital.

In making the announcement, Tom Enright, LGC Board chair said, "We are truly excited that Mr. Bragdon has agreed to join our team. His strong management, organizational and people skills will be instrumental in guiding the LGC and its risk pools into the future."

Enright added, "Senator Bragdon will be able to build on the strong foundation that George Bald set in motion during his tenure here. We are so thankful for George's willingness to serve and Cate Street Capital in giving him the leeway to do so."

In addition to Senator Bragdon's service to the State of NH through his elected positions, his career has been filled with significant management positions and responsibilities. He has been both owner and publisher of the Milford Observer, Operations Manager at Comp-Sigma, Ltd. of Concord NH, a third-party administrator for self-insured workers' compensation trusts, and President of ACHIEVE! Technology, Amherst, NH. In addition he has served seventeen (17) years on the Milford School Board, twelve (12) of them as Chair.

"The Local Government Center, HealthTrust and Property-Liability Trust provide critically important services to our towns and cities. I am very excited about the opportunity to be a part of the organization and its future," said Senator Bragdon. He continued, "George Bald's leadership has been instrumental in righting the ship. I look forward to taking the helm and guiding these important and valued organizations forward."

Bragdon has signed a one-year contract with the LGC and its risk pools.

BACKGROUND

In the fall of 2012, the LGC Board reorganized governance of its risk pools under two separate boards – HealthTrust Board of Managers and Property-Liability Trust (PLT) Board of Managers. Each board is responsible for their separate programs.

The HealthTrust Board is headed by Peter Curro, Business Administrator, Londonderry School District. The PLT Board is headed by Dennis Pavlicek, Town Administrator, Town of Newbury. Wendy Parker continues to serve as the Deputy Director for both HealthTrust and PLT. Please visit the website for additional Board members and staff assignments. The LGC serves all three organizations by offering administrative efficiencies.

HealthTrust (www.healthtrustnh.org) is an employee benefits risk pool, which provides high quality, cost-effective employee benefit products and services for public employers and employees in New Hampshire in order to reduce costs through pooling strategies with a commitment to education, health promotion and disease prevention.

Property-Liability Trust (PLT) Property-Liability Trust (pltnh.org) provides high quality, affordable property liability, workers' compensation and unemployment coverages to public employers in New Hampshire by pooling their risk and stabilizing costs through a commitment to loss prevention and risk management training.

**COMMUNICATIONS PLANNING & SCHEDULE
NEW EXECUTIVE DIRECTOR ANNOUNCEMENT
TUESDAY, AUGUST 12, 2013**

7:45 am	Call to SOS (Bill Gardner and Barry Glennon) from George
7:50 am	All-staff email to be sent from George with information regarding action to be taken by the Boards News Release sent to media Member letter sent
8 am	HealthTrust Board of Managers to vote on appointment in public meeting
8:30 am	LGC Board of Directors to vote on appointment in public meeting
9:00 am	PLT Board of Managers to vote on appointment in public meeting
Immediately following PLT Board of Managers Meeting: Key officials phone calls made	
11:00 am	Web changes made, including posting contract online All public materials shared with Staff, Boards, incl. talking points for field staff, NHMA staff and Call Center
3 pm	All-staff meeting
4 – 4:30 pm	LT to debrief the day and discuss any media calls

WEDNESDAY, AUGUST 13, 2013

- Follow-up with news media, as needed

Possible questions re Change in Leadership

Q. How long have you been conducting a search for George Bald's replacement? What was the criteria you used? Who else was considered?

We knew when George Bald came to us that it was an interim post and would need to find someone to fill his shoes after six months. We are thrilled Senator Bragdon has agreed to join us.

Q. Why just a one year contract? Is this considered an interim position as George's was? What is the likelihood he will extend and stay longer?

This is one-year contract that automatically renews for additional one-year terms unless the parties elect otherwise. It is not an interim position.

Q. Isn't there a potential conflict of interest given the Senator's position in the legislature and that fact that the LGC is a quasi-governmental organization?

If there is a potential conflict of interest, it is our understanding and belief that Senator Bragdon will report it as required by the Legislative ethics code and that he plans to recuse himself from any actions that directly impact LGC or the Risk Pools.

Q. What are the Senator's credentials for taking over this position? What experience has he had that is comparable?

Senator Bragdon has had a robust career of managing and running organizations. We value his experience greatly and feel it is a wonderful fit.

Q. The Senator has workers comp experience but not healthcare. How can he manage the HealthTrust since it is the bulk of your business?

The HealthTrust has experienced, long-term experts managing the daily organization. Senator Bragdon is joining us in a leadership position with responsibility for the future success and direction of the organization.

Q. How is the position funded? The position is currently shared between HealthTrust and PLT and is part of the budgeted administrative costs associated with each of the Risk Pools.

*Q. What is the salary the Senator will be earning? What other benefits will he receive?
When can we see his contract?*

A copy of his contract will be posted on line which contains his salary (\$180,000). He is entitled to four weeks' vacation time and receives other ancillary benefits at the same level as all other risk pool employees.

*The following questions are very likely to be asked in some form. It is **VERY IMPORTANT not to speculate** on things or speak for Peter. Deflect or refer to him. Some language is offered below:*

Q: Did you go with him because he might have more sway or pull over SOS and the BSR? Is this why you hired him?

No. We sought out and hired the person we felt could do the best job carrying on the great progress made by George Bald. We look forward to his leadership and guidance.

Q. Did you decide on him for political reasons?

No. We looked for someone with the skills and leadership necessary to continue the organization's forward progress. We believe he can do that.

Q. What will he be able to accomplish that Bald was unable to?

George Bald has done a great job bringing the organization along. We are now on the right track serving the needs of our members as well as meeting all the requirements of the Order. Peter will make sure that forward progress continues.

Q: Will the appeals continue?

We will continue trying to resolve our issues with the BSR. We have said all along that we would like to work toward a settlement that does not involve the courts. But for now, we will also continue our appeal until we reach such a settlement.

Q. How will he balance his work in the Senate with the responsibilities of this job?

That is a question you must ask him.

George Bald

From: Peter Bragdon <PeterBragdon[REDACTED].net>
Sent: Monday, August 12, 2013 11:55 AM
To: George Bald
Subject: Re: Tuesday-Wednesday

Hi George. I'm tied up most of the day, but will get back to you later today. Meeting with McQuaid at 3

Sent by 4G carrier pigeon

George Bald <gbald@healthtrustnh.org> wrote:

Peter:

I hope you are well! As the first Board meeting is at 8:00 AM tomorrow, I expect the word will get out quickly. I will notify the Team here around 8:30 AM. The All Staff Meeting starts at 3:00 PM. Perhaps you can come a little earlier and we can discuss our messages.

I will be available all day Wednesday. I also spoke to David Frydman who will be available on Wednesday. I will be away on Friday, 16th on a long planned trip. I can come in Monday (19) and Tuesday (20) if OK with you. Naturally, I will generally be available anytime to help you.

If you have any questions, feel free to call.

Thanks for taking on this task. I am sure you will find the Team wonderful to deal with. Hopefully, you can get to a resolution of the legal issues and allow the Team to move forward.

George

David Frydman

From: Peter Bragdon <PeterBragdon[REDACTED].net>
Sent: Monday, August 12, 2013 11:56 AM
To: David Frydman
Subject: Re: Draft Offer/Contract for employment.

Categories: Red Category

Thanks David. I'm tied up most of the day but will get back to you when things sit still long enough

Sent by 4G carrier pigeon

David Frydman <dfrydman@healthtrustnh.org> wrote:

Good Morning Peter,

I hope you had a nice weekend. Attached for your review is a draft offer/contract for employment. As you know the boards will be meeting tomorrow to vote on making the offer. I am sending this draft to you in advance to make sure you are comfortable with the language.

Let me know your thoughts.

I have made it very clear that you have no responsibilities to or role in NHMA, as I thought that may be important to your other endeavors. The offer also states that should LGC complete the contemplated restructuring, your employment would be as Executive Director of HealthTrust. In that capacity you may still be providing executive director services to PLT, should the board of PLT so contract with HealthTrust.

All my best,

David

David Frydman

General Counsel

NH Local Government Center

25 Triangle Park Drive

P.O. Box 617

Concord, NH 03302-0617

603-230-3373

800-852-3358 x3373

dfrydman@nhlgc.org

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David Frydman

From: David Frydman
Sent: Monday, August 12, 2013 10:55 AM
To: 'PeterBragdon[REDACTED].net'
Cc: George Bald
Subject: Draft Offer/Contract for employment.
Attachments: Bragdon offer letter DF draft 8-12-13 v2.docx

Importance: High

Good Morning Peter,

I hope you had a nice weekend. Attached for your review is a draft offer/contract for employment. As you know the boards will be meeting tomorrow to vote on making the offer. I am sending this draft to you in advance to make sure you are comfortable with the language.

Let me know your thoughts.

I have made it very clear that you have no responsibilities to or role in NHMA, as I thought that may be important to your other endeavors. The offer also states that should LGC complete the contemplated restructuring, your employment would be as Executive Director of HealthTrust. In that capacity you may still be providing executive director services to PLT, should the board of PLT so contract with HealthTrust.

All my best,

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August 13, 2013

Mr. Peter Bragdon
PO Box 488
Milford, NH 03055

Dear Peter:

Thank you for considering the full-time, exempt position of Executive Director with Local Government Center, Inc. (LGC). In this position, your executive director services may be contracted out from time to time by LGC to Local Government Center HealthTrust, LLC (HT) and Local Government Center Property-Liability Trust, LLC (PLT). You will have no role in or responsibilities to the New Hampshire Municipal Association, LLC. It is currently contemplated that LGC, HT, and PLT will undergo a reorganization on or about September 1, 2013, at which time LGC will be re-named "New Hampshire Municipal Association, Inc." and the business of HT and PLT will be assumed by New Hampshire HealthTrust, Inc. and New Hampshire Property-Liability Trust, Inc., respectively. Upon that reorganization, your employment would continue as the Executive Director of HealthTrust, Inc., and you would have no responsibilities to or role in New Hampshire Municipal Association, Inc.

This offer is being made with the following understanding:

1. You will serve in the full-time, exempt-position of LGC Executive Director. You will be compensated at an annual salary of \$180,000. In that position you will also provide Executive Director Services to HT and PLT as your services may be contracted by LGC to them from time to time. Your first day of employment is expected to be Wednesday, August 14, 2013.
2. LGC is on a two-week pay period. The beginning of the pay period in which your first day of employment falls is Sunday, August 4, 2013, and the last day of the first pay period is Saturday, August 17, 2013. Since you are starting work in the middle of a pay period, your first check will be for the days you work between those dates, and your first paycheck will be made available to you on Friday, August 23, 2013. Please let us know if you prefer to arrange direct deposit of your paychecks.
3. Your initial term of employment will be for one-year. Your employment will automatically be extended for successive one-year periods, unless either party notifies the other in writing at least sixty (60) days prior to the end of the then current term of its intent to not renew the contract. During your employment, either you or LGC may terminate your employment at any time by providing the other party with at least six (6) months prior written notice of termination.
4. You will accrue sick time at the rate of .35 hours per work day.
5. You will also be entitled to 20 days of paid vacation, annually.
6. All permanent employees are required to participate in the LGC Defined Benefit Plan. Your post-tax contribution will be 5% every payroll period.
7. Full-time, exempt, LGC employees account for a minimum of 37.50 hours per week. The normal operating hours for LGC are from 8:30 a.m. to 4:30 p.m., Monday through Friday.

8. As a full-time permanent employee you are eligible to participate in the medical or dental plans offered by LGC.
9. In the course of your employment with LGC, you will acquire confidential information of a special and unique nature and value relating to LGC, PLT, and HT and their members. This information includes, but is not limited to, their procedures, techniques, processes, manuals, technical information, specifications, customer lists, prospect lists, financial information, pricing information, products, trade secrets, methods, notes, memoranda, computer records, claims information, private information of insured individuals and entities, and other data compilations. As an LGC employee, you must comply with our Confidentiality Policy and by signing this offer letter you agree that you shall not at any time use or disclose, or authorize anyone else to use or disclose, any such confidential information without the prior written consent of LGC, except as strictly necessary and appropriate for the performance of your services to LGC, PLT, and HT.. All the items identified in this section are the sole and exclusive property of LGC, PLT, or HT, as the case may be, and by signing this offer letter you agree not to delete, damage, or otherwise tamper with any LGC, HT, or PLT property, including but not limited to, files, data, documents, information, hardware, and software, whether in hard copy, electronic form or other form.
10. If you accept this offer on the terms as set forth, please sign and return this letter. I am pleased that you may be joining the organization again. If you have any questions, please call. I look forward to welcoming you back on board!

Sincerely,

Tom Enright, Chair
Board of Directors
Local Government Center, Inc.

I hereby accept this offer.

Peter Bragdon

Date



Local Government Center

August 13, 2013

Mr. Peter Bragdon
PO Box 488
Milford, NH 03055

Dear Peter:

Thank you for considering the full-time, exempt position of Executive Director with Local Government Center, Inc. (LGC). In this position, your executive director services may be contracted out from time to time by LGC to Local Government Center HealthTrust, LLC (HT) and Local Government Center Property-Liability Trust, LLC (PLT). You will have no role in or responsibilities to the New Hampshire Municipal Association, LLC. It is currently contemplated that LGC, HT, and PLT will undergo a reorganization on or about September 1, 2013, at which time LGC will be re-named "New Hampshire Municipal Association, Inc." and the business of HT and PLT will be assumed by New Hampshire HealthTrust, Inc. and New Hampshire Property-Liability Trust, Inc., respectively. Upon that reorganization, your employment would continue as the Executive Director of HealthTrust, Inc., and you would have no responsibilities to or role in New Hampshire Municipal Association, Inc.

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4. You will accrue sick time at the rate of .35 hours per work day.
5. You will also be entitled to 20 days of paid vacation, annually.
6. All permanent employees are required to participate in the LGC Defined Benefit Plan. Your post-tax contribution will be 5% every payroll period.

NH Municipal Association

Property-Liability Trust

HealthTrust

Mr. Peter Bragdon
August 13, 2013
Page 2 of 2

7. Full-time, exempt, LGC employees account for a minimum of 37.50 hours per week. The normal operating hours for LGC are from 8:30 a.m. to 4:30 p.m., Monday through Friday.
8. As a full-time permanent employee you are eligible to participate in the medical or dental plans offered by LGC.
9. In the course of your employment with LGC, you will acquire confidential information of a special and unique nature and value relating to LGC, PLT, and HT and their members. This information includes, but is not limited to, their procedures, techniques, processes, manuals, technical information, specifications, customer lists, prospect lists, financial information, pricing information, products, trade secrets, methods, notes, memoranda, computer records, claims information, private information of insured individuals and entities, and other data compilations. As an LGC employee, you must comply with our Confidentiality Policy and by signing this offer letter you agree that you shall not at any time use or disclose, or authorize anyone else to use or disclose, any such confidential information without the prior written consent of LGC, except as strictly necessary and appropriate for the performance of your services to LGC, PLT, and HT. All the items identified in this section are the sole and exclusive property of LGC, PLT, or HT, as the case may be, and by signing this offer letter you agree not to delete, damage, or otherwise tamper with any LGC, HT, or PLT property, including but not limited to, files, data, documents, information, hardware, and software, whether in hard copy, electronic form or other form.
10. If you accept this offer on the terms as set forth, please sign and return this letter.

Sincerely,



Thomas Enright, Chair
Board of Directors
Local Government Center, Inc.

I hereby accept this offer.



Peter Bragdon

8/13/13

Date