

**HEALTHTRUST, INC.**  
**GOVERNANCE & NOMINATING COMMITTEE**  
**Minutes of October 4, 2022**

**COMMITTEE MEMBERS PARTICIPATING:**

Dean, Russell, Town Mgr, Exeter, <i>Chair</i>	Rapp, Brian, Deputy Chief, Claremont Fire Dept
Hilchey, Susan, Director of HR, SAU #25	Stacey, Cathy Ann, Reg of Deeds, Rockingham Cnty

**COMMITTEE MEMBERS UNABLE TO ATTEND:**

Sheing, Jill, HR/Payroll Coord, Strafford County	
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**BOARD MEMBERS PARTICIPATING:**

Trahan, Sarah, Teacher, Winnacunnet High School	
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**STAFF PARTICIPATING:**

Herrick, Jeanne, General Counsel	Parker, Wendy, Executive Director
Olson, Barbara, Executive Assistant	Tsiopras, George, Chief Financials Officer

Russell Dean opened the meeting 10:40 a.m.

**Meeting Minutes of June 23, 2022**

Chair Dean asked if committee members had reviewed the minutes and if there were any suggested revisions. None were made.

**MOTION** by Cathy Ann Stacey, seconded by Brian Rapp, to accept the minutes of the June 23, 2022 HealthTrust, Inc. Governance & Nominating Committee meeting.

**MOTION** passed unanimously.

**Candidates for the HealthTrust Board of Directors**

Russell Dean shared that there are four applicants for the four positions on the board up for election this year. The four openings are: employee official, municipal public official, and two (2) school public officials. Each vacancy has a term of three-years that will expire upon the election for that seat at the annual Member meeting in 2025. The list of applicants is noted below:

Employee Official Applicant

Jill Sheing, HR/Payroll Coordinator, Strafford County

Municipal Public Official Applicant

Scott Dunn, Town Administrator, Town of Gilford

School Public Official Applicant

Michelle Clark, Business Administrator, SAU #66

School Public Official Applicant

Daniel Rossner, Business Administrator, SAU #48

Chair Dean explained that all of the candidates for the open positions are incumbents, and the Committee moved onto the nominations.

## **Nominations and Vote**

### **Employee Official**

Russell Dean invited nominations for the employee public official opening.

**MOTION** by Cathy Ann Stacey, seconded by Susan Hilchey, to nominate Jill Sheing, HR/Payroll Coordinator, Strafford County, to the employee official vacancy on the HealthTrust Board of Directors, for a three-year term.

**MOTION** passed unanimously.

### **Municipal Public Official**

Russell Dean invited nominations for the municipal public official vacancy.

**MOTION** by Cathy Ann Stacey, seconded by Brian Rapp, to nominate Scott Dunn, Town Administrator, Town of Gilford, to the municipal public official vacancy on the HealthTrust Board of Directors, for a three-year term.

**MOTION** passed unanimously.

### **School Public Official**

Russell Dean invited nominations for the school public official vacancy.

**MOTION** by Cathy Ann Stacey, seconded by Susan Hilchey, to nominate Michelle Clark, Business Administrator, SAU #66, Hopkinton, to the school public official vacancy on the HealthTrust Board of Directors, for a three-year term.

**MOTION** passed unanimously.

### **School Public Official**

Russell Dean invited nominations for the school public official vacancy.

**MOTION** by Cathy Ann Stacey, seconded by Susan Hilchey, to nominate Daniel Rossner, Business Administrator, SAU #48, Plymouth Area Schools, to the school public official vacancy on the HealthTrust Board of Directors, for a three-year term.

**MOTION** passed unanimously.

## **Slate of Candidates**

The slate of candidates as recommended by the HealthTrust Governance & Nominating Committee for the December 1, 2022 Annual Member Meeting is as follows:

### **EMPLOYEE OFFICIAL POSITION:**

**Jill Sheing** – HR/Payroll Coordinator, Strafford County

### **MUNICIPAL PUBLIC OFFICIAL POSITION:**

**Scott Dunn** – Town Administrator, Town of Gilford

### **SCHOOL PUBLIC OFFICIAL POSITION:**

**Michelle Clark** – Business Administrator, SAU #66

**SCHOOL PUBLIC OFFICIAL POSITION:**

**Daniel Rossner** – Business Administrator, SAU #48

**Other Business**

Chair Dean asked if there was other business to discuss. Nothing additional was brought forward.

**MOTION** by Brian Rapp, seconded by Cathy Ann Stacey, to adjourn the meeting.

**MOTION** passed unanimously.

The meeting adjourned at 10:48 a.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Barbara Olson". The signature is written in a cursive style and is positioned above a horizontal line.

Barbara Olson, Executive Assistant