

**HEALTHTRUST, INC.**  
**BOARD OF DIRECTORS**  
**Minutes of November 16, 2023**

**BOARD OF DIRECTORS PRESENT:**

Rossner, Daniel, Bus Admin, SAU #48, <i>Chair</i>	Rapp, Brian, Deputy Chief, Claremont Fire Department
Dunn, Scott, Town Admin, Gilford, <i>Vice Chair</i>	Sheing, Jill, HR/Payroll Coord, Strafford Cnty ( <i>virtual</i> )
Clark, Michelle, Bus Admin, SAU #66	Stacey, Cathy Ann, Reg of Deeds, Rockingham Cnty
Dean, Russell, Town Manager, Exeter	Trahan, Sarah, Teacher, Winnacunnet H. School
Hilchey, Susan, Director of HR, SAU #25	

**BOARD MEMBERS UNABLE TO PARTICIPATE**

Codling, Brigitte, Town Manager, Haverhill	Ford, Duane, Business Admin, SAU #67
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**STAFF PRESENT:**

Herrick, Jeanne, General Counsel	Parker, Wendy, Executive Director
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Chair Daniel Rossner opened the HealthTrust Board meeting at 8:04 a.m.

**Minutes of the October 11, 2023 HealthTrust Board of Directors Meeting**

Chair Rossner asked if there were any questions or revisions to be had to the minutes. None were raised.

**MOTION** by Scott Dunn, seconded by Sarah Trahan to adopt the minutes of the October 11, 2023 HealthTrust Board of Directors meeting.

**MOTION** passed unanimously.

The Chair suggested that the Board consider entering a Non-Public Session under RSA 91-A:3, II(b) to discuss the next item on the agenda, hiring of a public employee.

**MOTION** by Cathy Ann Stacey, seconded by Susan Hilchey to enter Non-Public Session pursuant to RSA 91-A:3, II(b).

*Roll call vote*

Clark, Michelle	Y	Brian Rapp	Y
Dean, Russell	Y	Rossner, Daniel	Y
Dunn, Scott	Y	Stacy, Cathy Ann	Y
Hilchey, Susan	Y	Trahan, Sarah	Y

**MOTION** passed unanimously at 8:05 a.m. The Board and Wendy Parker remained in the meeting.

Jill Sheing joined the meeting at 8:10 a.m. participating remotely. Ms. Sheing stated that it was not reasonably practical for her to attend in-person. When Chair Rossner asked if there was anyone in the room with Ms. Sheing, she responded, no. Chair Rossner stated that all votes would be taken by roll call.

Executive Director Wendy Parker explained organizational and staffing challenges and opportunities that should be considered as the Board engages in recruitment process for hiring its next executive director.

At 8:29 a.m., Wendy Parker left the meeting and Jeanne Herrick joined the meeting.

The Board discussed various considerations for the process of hiring an executive director. To keep the process moving forward, Chair Rossner suggested scheduling another meeting for Monday November 20 2023 with an agenda that would include inviting eight members of the HealthTrust staff to individually share their observations with the Board, especially considerations that should be taken into account in hiring the next executive director.

Jill Sheing left the meeting at 8:57 a.m.

**MOTION** by Brian Rapp, seconded by Michelle Clark to exit the Non-Public Session.

*Roll call vote*

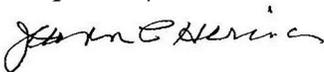
Clark, Michelle	Y	Brian Rapp	Y
Dean, Russell	Y	Rossner, Daniel	Y
Dunn, Scott	Y	Stacy, Cathy Ann	Y
Hilchey, Susan	Y	Trahan, Sarah	Y

**MOTION** passed unanimously at 9:21 a.m.

**MOTION** by Michelle Clark, seconded by Cathy Ann Stacey to adjourn the meeting.

**MOTION** passed unanimously at 9:22 a.m.

Respectfully submitted,



Jeanne Herrick, HealthTrust General Counsel