

**HEALTHTRUST, INC.**  
**FINANCE & PERSONNEL COMMITTEE**  
**Minutes of February 16, 2023**

**COMMITTEE MEMBERS PRESENT:**

Dunn, Scott, Town Admin, Gilford, <i>Chair</i>	Ford, Duane, Business Admin, SAU #67
Clark, Michelle, Business Admin, SAU #66	Rossner, Daniel, Business Admin, SAU #48 <i>ex officio</i> (virtual)
Dean, Russell, Town Manager, Exeter (9:12a.m.)	

**STAFF PRESENT:**

DeRoche, Scott, Mgr, Member & Enrollee Svcs	Parker, Wendy, Executive Director
Herrick, Jeanne, General Counsel	Saucier, Pam, Executive Assistant
Hilchey, Susan, Director of HR SAU#25	Tsiopras, George, Chief Financial Officer

Committee Chair, Scott Dunn opened the meeting at 9:03 a.m. Mr. Dunn asked Daniel Rossner if it was not reasonably practical for him to attend in-person. Mr. Rossner responded that, no, it was not reasonably practical, and that there was no one in the room with him.

**Minutes of November 17, 2022 Finance & Personnel Committee Meeting**

Mr. Dunn asked if Committee members had reviewed the minutes and if there were any recommended revisions. None were made.

**MOTION** by Michelle Clark, seconded by Daniel Rossner to accept the minutes of the November 17, 2022 HealthTrust, Inc. Finance & Personnel Committee meeting.

**Roll Call Vote**

Clark, Michelle	Y	Ford, Duane	Ab
Dunn, Scott	Ab	Rossner, Daniel	Y

**MOTION** carried 2-0.

**Non-Public Sealed Minutes of November 17, 2022 Finance & Personnel Committee Meeting**

Wendy Parker asked Committee members to review the non-public sealed minutes of November 17, 2022.

**MOTION** by Michelle Clark, seconded by Scott Dunn to unseal the minutes.

**Roll Call Vote**

Clark, Michelle	Y	Ford, Duane	Ab
Dunn, Scott	Ab	Rossner, Daniel	Y

**MOTION** carried 2-0.

**MOTION** by Michelle Clark, seconded by Daniel Rossner to accept the non-public unsealed minutes of the November 17, 2022 HealthTrust, Inc. Finance & Personnel Committee meeting.

**Roll Call Vote**

Clark, Michelle	Y	Ford, Duane	Ab
Dunn, Scott	Ab	Rossner, Daniel	Y

**MOTION** carried 2-0.

### **FY2023 Budget Recommendation**

Scott Dunn welcomed George Tsiopras to review the recommended FY2024 budget. George began by presenting an overview of the changes in the FY2024 budget.

Wendy Parker went into some detail on the merit-based salary adjustment pool of 4.25%, answered questions of committee members and explained the evaluation process.

*Russell Dean in attendance at 9:12 a.m.*

Mr. Tsiopras continued his detailed review of the budget, discussion ensued throughout.

Committee members asked questions and requested HealthTrust staff review and evaluate other possible health coverage buyout options, sharing examples of the buyout percentages in their respective communities. Discussion and questions included: reduced sponsorships, merit/COLA pay adjustments and what towns/schools across the state are doing, replacement of office chairs line item and the impact of hiring/retirements on the benefit line.

Scott Dunn asked if there was an update on looking at alternate options for our organizational insurance coverage, and requested this review continue.

**MOTION** by Michelle Clark, seconded by Russell Dean, to recommend the full Board adopt the Proposed FY2024 Budget in the amount of, \$11,205,059, with no recommended adjustments.

#### **Roll Call Vote**

Clark, Michelle	Y	Dunn, Scott	Y	Rossner, Daniel	Y
Dean, Russell	Y	Ford, Duane	Y		

**MOTION** passed unanimously.

### **Other Business**

Chair Scott Dunn asked the Committee if there was any other business. Wendy Parker reminded the Committee that the next meeting to be held on March 9 would be to discuss a rate recommendation for the FY2024 Revisit rate. Mr. Dunn encouraged staff to look into increasing the buyout for HealthTrust employees and look into alternate organizational insurance options for the March 9 meeting date. Nothing additional was brought forward.

Scott Dunn declared the meeting adjourned, at 9:45 a.m.

Respectfully submitted,

Pam Saucier, Executive Assistant